

 **CONTRA COSTA COLLEGE**  
Safety Committee  
Meeting Minutes

**Date:** September 3<sup>rd</sup>, 2024 (every 1<sup>st</sup> Tuesday of the Month)  
**Time:** 8:00 am – 9:00 am  
**Location:** SAB 211 **Zoom:** <https://4cd.zoom.us/j/87153959380>  
**Meeting ID:** 871 5395 9380 **Passcode:** 404986

### Voting Members

**Chairperson:** Robert Bagany  
**Managers:** Nick Dimitri, Lt. Charles Hankins  
**Faculty:** Ellen Coatney, Natasha Lockett, Ruth Gorman, Thuy Dang  
**Classified:** Vacant  
**Students:** Emily Au  
**Representatives:** Finy Prak (MCHS Principal), Michael Griffith (CCCSIG Rep), Jerry Johnson (CCCCD Risk Manager)

### Non-Voting Members

**Managers:**

Present: Robert Bagany, Lt. Charles Hankins, Moises Urbina, Nick Dimitri, Natasha Lockett, Maya Jenkins

Zoom: Jackie Ore, Pamela Fuentes

Called to order at 8:10 a.m.

Item	Outcome/Decisions	Action Items
I. Welcome and Introductions		N/A
II. Review Current Agenda		N/A
III. Public Comments /Announcements (2 minutes each)	No Public comment.	Informational/Discussion
IV. Standing Items	<p>A. Accident/Injury and Incident Reports – Lt. Hankins There were eight medical incidents, two of which were accident related.</p> <p>5/13 - Student suffered panic attack while sleeping in car. 5/15 – Metal panel fell and hit someone. Another person collapsed and hit their head. 5/23 – Staff member hit their head on a beam 5/25 – Student suffered allergic reaction to soymilk 7/1 – Person fainted in lot seven while waiting in food pantry line 8/27 – Student experienced chest pains</p> <p>B. Evacuation Reports – Lt. Hankins Last evacuation drill was 5/15 with science building. Next evacuation drill will be held on 9/18/24 with Early Learning Center.</p> <p>C. Facilities and Construction – Robert Bagany Lockdown doors in science building now accessible, however, there are some that are still required.</p>	<p>Reconvene evacuation trainings.</p> <p>Follow up with Security 101 for training on lockdown button.</p>
V. Facilities Master Plan Update	No update, topic closed due to completion at the campus level.	None.

<b>VI. Action Items/Discussions</b>	Pamela Fuentes – Fire lanes are out of compliance, faded, needs repainting.	Working with contractors to come out and submit a proposal for work needed.
<b>VII. Adjournment – Future Meetings on Wednesdays:</b> 10/1/24, 11/5/24, 12/3/24 2/4/25, 3/4/25, 4/1/25, 5/6/25	Meeting adjourned at 8:58 a.m.  Next meeting Tuesday, October 1, 2024 at 8:00 a.m.	